



**Supplier delivery guidelines**

**Annex 4: Labeling specifications**

Version 10.0

## Supplier delivery guidelines - Annex 4: labeling specifications

### Annex 4: Labeling specifications

#	Marking	On Material/ product packaging	On Package / container	On Shipping unit	On Packing list for shipment	On Delivery note	On Invoice
1	SICK material number	Plain writing + barcode	Plain writing + barcode	-	Plain writing	Plain writing (document line)	Plain writing (document line)
2	SICK material designation	Plain writing	Plain writing	-	Plain writing	Plain writing (document line)	Plain writing (document line)
3	Quantity	Plain writing (if >1)	Plain writing + barcode	-	Plain writing	Plain writing (document line): Order quantity + delivery quantity	Plain writing (document line): Delivery quantity
4	ESD designation	ESD-logo, if ESD item	Additional label electronic component	-	-	-	-
5	If SICK material number starts with 53, 56 or 60 manufacturers part number	Plain writing	Plain writing	-	-	Plain writing (document line)	
6	Manufacturer date code / serial number	Plain writing	Plain writing	-	-	Plain writing (document line)	-
7	Country of origin	Plan writing (Made in ...)	Plan writing (Made in ...)	-	-	Plan writing (Made in ...)	Plain writing (document)
8	SICK ordering information	-	<u>Specification:</u> (order number 10-digit, for 8-digit items, possibly with 2 preceding zeros)+order item <u>Format:</u> plain writing+barcode, order number + item in a single string for barcode	-	-	<u>Specification:</u> (order number 10-digit, for 8-digit items, possibly with 2 preceding zeros)+order item <u>Format:</u> plain writing+barcode, order number + item in a single string for barcode	<u>Specification:</u> order number 10-digit, for 8-digit items, possibly with 2 preceding zeros <u>Format:</u> plain writing
9a	Additional information:: SICK inbound delivery (in case of EDI interface to supplier)	-	<u>Specification:</u> Inbound delivery no. <u>Format:</u> Barcode + plain writing	-	-	<u>Specification:</u> Inbound delivery no. <u>Format:</u> Barcode + plain writing	-
10	SICK supplier number	-	Plain writing: number + name, Barcode: number	-	-	Plain writing: number + name, Barcode: number	Plain writing: number + name
10a	Date of manufacturing	-	Plain writing	-	-	-	-
10b	Expiration date	Plain writing	-	-	-	Plain writing	-
11	Batch	Plain writing	Plain writing	-	-	-	-

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12	SICK change number / material revision status	Plain writing	Plain writing	-	-	Plain writing (document line)	-
13	Weight gross & net	-	-	Plain writing	Plain writing (total)	Plain writing (total)	Plain writing (total); document line to additionally include the net weight
14	Type and number of packages	-	-	Plain writing e.g.: box 1 of 4	Plain writing	Plain writing	Plain writing (e.g. 4 boxes)
15	Label "Delivery documents inside"	-	-	Plain writing, on the corresponding shipping unit	-	-	-
16	SICK material number and supplied quantity (7-digit material number, quantity 6-digit with preceding zeros)	-	-	-	-	(document line) Barcode, material no.+ quantity in a single string for barcode	-
17	For consumer items / defined items: SICK date code/ serial number	Plain writing + bar code/ serial number (Barcode, material number + date code in a single string)	-	-	-	(document line) Plain writing + bar code/ serial number (Barcode, material number + date code in a single string)	-
18	Special case of material on rolls: - SICK material number - Manufacturer part number - Amendment number - Quantity in pieces - Date code	Plain writing on label inside the roll					
19	Manufacturer	-	Plain writing	-	-	Plain writing (document line)	-
20	Manufacturer designation	-	Plain writing	-	-	Plain writing (document line)	-
21	Price per price unit	-	-	-	-	-	Plain writing (document line)
22	Item price		-	-	-	-	Plain writing (document line)

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23	Goods with US-component or with country of origin USA: US-ECCN	-	-	-	-	-	Plain writing (document line)
24	Delivery from EU incl. DE: Export Control Classification Number, if material is listed under Export Control Classification.	-	-	-	-	-	Plain writing (document line)
25	If delivery is from outside Germany: European customs tariff number / Harmonized Code (HS-Code <sup>1</sup> , Stat. goods number)	-	-	-	-	-	Plain writing (document line)
26	If delivery is from outside EU: preference specification, if applicable	-	-	-	-	-	Plain writing (document line)
27	Incoterms 2010 including designated location	-	-	-	-	-	Plain writing
28	Type of shipment (air freight, truck haulage, etc.)	-	-	-	Plain writing	Plain writing	Plain writing
29	Carrier	-	-	-	Plain writing	Plain writing	Plain writing
30	Terms of payment	-	-	-	-	-	Plain writing
31	If delivery is from outside EU: proof of origin, for certain countries with preferential agreement	-	-	-	-	-	Plain writing

<sup>1</sup> Statistical goods number, European customs tariff number